



Town of Clayton Parks & Recreation Reservation Form

Applications are processed at the Clayton Community Center

Contact Matt Lorion with questions – 919-553-1550

715 Amelia Church Rd, Clayton, NC 27520

Application Received by: _____ Date: _____

Applicant Name: _____ Email: _____

Home Phone: _____ Work/Cell Phone: _____

Street Address: _____ City: _____ Zip: _____

2-hour minimum, 48 hour notice required prior to rental start time, all fees must be paid in full to reserve facility

Shelter	Fees (see resident info below)	Capacity	Amenities
Community Center Gym – Full Court for basketball or volleyball	\$50R & \$100NR per hour		Scoreboard - \$10/hour Bleachers Floor Cover - \$250
Activity Room 111	\$40R & \$80NR per hour	40 people	Tables and chairs upon request
Activity Room 112	\$40R & \$80NR per hour	50 people	Tables, chairs, sink, water fountain, bathroom

***A "Clayton Resident" is defined as someone who resides within the Town Limits of the Town of Clayton as defined by the Clayton Planning Department. It is possible to have a Clayton address assigned by the US Postal Service and not reside within the Town limits. If you are unsure of your residential status please call (919) 553-1550*

(R) – Resident (NR) – Non Resident

Rental Date: ___/___/___ Day (Check one): M T W Th F S Su From: _____ To: _____

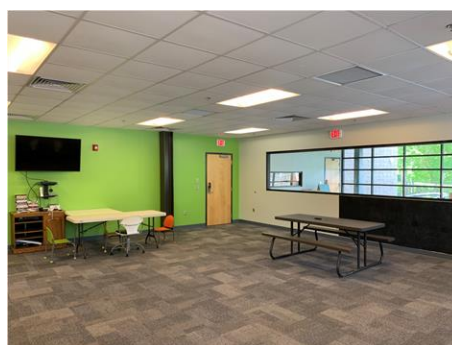
Type of Rental (Event name i.e. Party, Team Building, Practice): _____

Check one:

Community Center Gym



Activity Room 111



Activity Room 112



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REFUND POLICY:

Fees are non-refundable. Rentals can be rescheduled upon availability.

RULES AND REGULATIONS:

- a) User is responsible for cleaning the requested area and/or facility after use. Abusive use of the facility will result in revoking user's further privileges and user will be responsible for 100% of any damages to the property.
- b) NO ALCOHOLIC BEVERAGES. Alcoholic beverages are not permitted at any Clayton Parks and Recreation facilities.
- c) The Town reserves the right to deny any rental application where the proposed use is deemed to conflict with planned programs or adjacent or existing rentals.
- d) Rentals are booked on a first come first served basis.
- e) The following shall be prohibited within or on the facility premises: 1) all illegal drugs or other substances, 2) weapons of all kinds except for Law Enforcement Officers in the execution of their duties or during Town of Clayton approved public demonstrations, 3) use of profanity, profane gestures and any unruly behavior detrimental to the normal operation of the facility or the safety of the public and employees, 4) and/or any other action deemed necessary by the Town of Clayton, or its designee, to protect the health and welfare of the public, employees or the facility.

Applicant's Signature: _____ Date: _____