

## **LIBRARY DISRUPTIVE BEHAVIOR POLICY**

In order that the Town of Clayton Library may function properly as a library in providing a quiet, pleasant environment conducive to serious study as well as casual use, the following forms of conduct are deemed unacceptable and not permitted in the library or library grounds:

1. Smoking;
2. Bearing unauthorized firearms or other lethal weapons;
3. Theft, mutilation, and defacement of library property;
4. Threats, abuse, and/or physical harm to library patrons or staff;
5. Consumption or exchange of drugs or alcoholic beverages;
6. Sexual activity, solicitation, following staff or users around, or other harassing behavior;
7. Obscene or abusive language;
8. Loitering or sleeping;
9. Blocking or interfering with the free movement of individuals;
10. Sitting, standing, or lying on tables or stacks;
11. Rearranging of any furniture or equipment from one location to another;
12. Sitting at tables beyond the limit of chairs normally assigned to that table;
13. Bringing animals into library building without permission, other than service animals;
14. Listening to audible devices except with earphones;
15. Use of rest room for meetings, loitering, solicitation for immoral purposes, drugs or alcohol;
16. Solicitation of money, selling of any kind (except sales of public library material by library or Friends as authorized by the library), or distribution of literature not approved by administration;
17. Use of library telephones by anyone other than library personnel unless use is approved by an employee;
18. Entry to non-public areas except by invitation or approval of library staff;
19. Taking library property outside library building without authorization by library staff;
20. Other activities which are illegal or which prevent patrons and staff from using library services, furniture, facilities, and materials for their intended purposes;
21. Riding skateboards, rollerblades or bikes in a manner other than means of transportation;
22. Engaging in disorderly conduct, committing a nuisance, or unreasonably disturbing and/or offending library users.

If any individual proves in violation of the above, the Library Director can temporarily ban the user, or Clayton Police Department will officially trespass from the Town of Clayton Library. Depending on the severity of the violation, the official trespass can extend to all Town of Clayton properties.