



ADDENDUM #01

To: Prospective Respondents/Bidders

From: Rich Cappola, PE – Deputy Town Manager

Copy: File

Date: April 12, 2021

Project: New Neuse River Water Reclamation Facility Owner’s Advisor
Request for Qualifications – Addendum #1

Listed below you will find answers to the questions received during the RFQ process for the above referenced project, and additional changes to the Request identified by the Town. Please note that all other terms and conditions given in the RFQ are in full effect unless amended below.

QUESTION & ANSWERS:

1. *Please clarify if the required forms are included or excluded from the page count.*
 - a. Required forms do not count towards the overall page count.
2. *We have a question regarding the Neuse River WRF Design-Build contract and whether that contract has been awarded yet and if so, who was the successful submitter?*
 - a. We will get this out more officially, but all of the Design-Build interviewers are aware. The Town is currently negotiating with Gannet Fleming and hope to make an official presentation to Town Council on Monday April 19.
3. *The RFP states that a Table of Contents and Page Dividers/Tabs do not count towards the 20-page limit. If a cover page and back cover are included, will they count towards the 20-page limit?*
 - a. Cover pages and back covers will not apply to the total page limit.
4. *Can you clarify whether or not an electronic submission is permissible? On Page 3 of the RFQ it states that electronic submission is NOT permitted and that 4 physical copies + 1 flash drive copy are required to be mailed or hand delivered. However in the table*

located at the bottom of Page 4, there is the inclusion of an email address listed with the Submission of Statements of Qualifications.

- a. Physical copies with a flash drive are required. Emailed submittals will not be accepted. The table below has been updated to reflect this.

Sequence of Activity	Schedule
Issue RFQ	April 1, 2021
Firms submit questions concerning RFQ (prj-NewWRF@TownofClaytonNC.org)	April 7, 2021 by 5:00 PM
Town of Clayton issues addenda	April 12, 2021
Firms submit Statements of Qualifications (Clayton Operations Center: 653 NC-42, Clayton, NC 27520)	April 15, 2021 by 2:00 PM
Short list of firms notified*	April 19, 2021
Presentations to Selection Committee by short listed firms*	April 22, 2021
Most qualified firm notified and initiation of contract negotiations	April 26, 2021