

**HIGHLIGHTS OF THE ACTION / ORGANIZATIONAL MEETING OF THE
CLAYTON TOWN COUNCIL
MONDAY, DECEMBER 5, 2011**

The following Council members were present: Mayor Jody L. McLeod, Mayor Pro Tem Michael Grannis, Councilman Bob Satterfield, Councilman R. S. "Butch" Lawter Jr., Councilman Alex Harding, Councilman Art Holder and Candidate Elect / Councilman Jason Thompson.

Approved by consent all agenda items as follows:

- Draft minutes of the November 21, 2011, work session meeting and draft minutes of the November 21, 2011, closed session meeting.
- Youth Art Month proclamation.
- Text amendment for the Planning Board as found in the Town Code of Ordinances Book.
- Resolution directing the clerk to investigate annexation petition 2011-11-01 located at 277 Guy Road for the unincorporated portion of the parcel.
- Final acceptance request for public water, sewer, and associated storm drainage utilities for Woods at Glen Laurel.
- Warranty acceptance for public sewer utility for Cambridge Corner / O'Reilly Auto Parts.

Acted on items on the regular agenda:

- A public hearing for text amendment to the Town's Unified Development Ordinance for the Board of Adjustment as found in the Town Code of Ordinances Book was held. All Council members voted in favor of the text amendment as presented.
- Comments from outgoing official Councilman Alex Harding were received.
- Council recognized outgoing official Councilman Alex Harding.
- Mr. Will Crocker, Clerk of Superior Court administered the oaths of office to:
 - R.S. "Butch" Lawter, Jr. as Councilman
 - Jason Thompson as Councilman
 - Jody L. McLeod as Mayor
- Comments from the newly sworn elected officials were received:
 - Councilman R.S. "Butch" Lawter, Jr.
 - Councilman Jason Thompson
 - Mayor Jody L. McLeod
- Council and citizens recessed for a reception in the lobby.
- All Council members nominated and voted in favor of Michael Grannis serving as Mayor Pro Tem.
- Mayor McLeod announced the following Council liaison and committee assignments:

| <u>COMMITTEE</u> | <u>COUNCIL LIAISON</u> |
|--|--------------------------|
| Board of Adjustment | N/A |
| Downtown Development Association (DDA) | Michael Grannis |
| Fire Advisory Board | Bob Satterfield |
| Library Board | Art Holder |
| Planning Board | Bob Satterfield |
| Public Art Advisory Board | Jody L. McLeod |
| Recreation Advisory Committee | R.S. "Butch" Lawter, Jr. |
| Triangle J COG – Delegate | R.S. "Butch" Lawter, Jr. |
| Triangle J COG – Alternate | Jason Thompson |
| NC League of Municipalities - Delegate | Jody L. McLeod |
| CAMPO^ | Jody L. McLeod |
| ElectriCities* - Delegate | Robert J. Ahlert |
| ElectriCities* – Alternate | Jody L. McLeod |

^Delegate to CAMPO must be an elected official.

*The Town Council can appoint a commissioner and up to two alternate commissioners to serve. The appointments can be made by motion at a Town Council meeting. Persons appointed to serve must take an oath; one copy of the oath is to be forwarded to ElectriCities and one copy is to be forwarded to the Town Clerk. The oath carries with the commissioner until a new commissioner is appointed.

- All Council members voted in favor of adopting a resolution of request for NCDOT participation in construction of a new access point at West Clayton Elementary along HWY 42 West as presented.
- All Council members discussed scheduling and logistics for the 2011-2012 Council Retreat.
- Council received citizen comment from Ms. Donna White, Johnston County School Board member.
- All Council members voted to go into closed session to discuss an economic development opportunity, in accordance with NC GS 143-318.11(a)(4).
- All Council members voted in favor of returning to open session.
- All Council members voted in favor of adjourning at 8:58 PM.

Respectfully submitted,

Sherry L. Scoggins, MMC