

**HIGHLIGHTS OF THE WORK SESSION MEETING OF THE
CLAYTON TOWN COUNCIL
DECEMBER 19, 2011**

PRESENT: Mayor Pro Tem Michael Grannis, Councilman R. S. "Butch" Lawter, Councilman Art Holder, and Councilman Jason Thompson.

ABSENT: Mayor Jody L. McLeod and Councilman Bob Satterfield

All Council members voted in favor of approving the following action agenda items:

- Draft minutes from the December 5, 2011, regular / organizational meeting and the December 5, 2011, closed session meeting.
- Certificate of sufficiency and resolution fixing the date of public hearing for annexation petition 2011-11-01 for property located at 277 Guy Road slated for Tuesday, January 3, 2012.
- Public notice to receive citizen input for a proposed economic development incentive grant slated for Tuesday, January 3, 2012.
- Public notice to receive citizen input on Community Development Block Grant for Economic Development project constructing water, sewer, and street including drainage improvements that serve Automatic Rolls of North Carolina slated for Tuesday, January 3, 2012.

Moved to the consent agenda for the **TUESDAY, January 3, 2012, meeting:**

- Resolution for adoption of the Johnston County Debris Management Plan.
- Per Diem Allowance.
- 2011 Annual Certification of Firefighters.
- Designating Barbour Street as a one way street (south) between Main Street to Horne Street and amending the prohibited parking to include the 100 and 200 blocks of the east side of Barbour Street and prohibit parking on the west side of Barbour Street from the corner of Second Street to the property line for 212 South Barbour Street.

Acted on items on the regular agenda:

- The following new Town of Clayton employees were introduced:
 - Phillip Brady, PT Firefighter
 - Brian Buckman, PT Firefighter
 - Bobby Harden, PT Firefighter
 - Ben Lawson, PT Firefighter
 - MacVu Nguyen, PT Firefighter
 - Ronnie Privette, PT Firefighter
 - Kevin Stancil, PT Firefighter
 - Allen Williford, PT Firefighter
- All Council members received presentation of annual Town of Clayton FY 10-11 audit report by Mr. Ken Anderson of Anderson Smith & Wike PLLC.
- All Council members received presentation of planned development district, PDD-MU 2011-87, for Spring Branch Medical Center. Council requested the developer address the ability of the large tractor trailers navigating the roundabout and ingress/egress using Johnston Estates Road. This item is slated for public hearing on Tuesday, January 3, 2012 at 7:30 PM.

- All Council members received presentation of ordinance amendments within Chapter 155 of the Unified Development Ordinances:
 - Revisions within Article 2 relating to Zoning Districts;
 - Revisions within Article 3 relating to Specific Use Standards;
 - Revisions within Article 4 relating to General Development Standards; and
 - Revisions to Section 302 (G) modifying the screening requirements for the foundation of manufactured homes located within manufactured home parks.

These items are slated for public hearing on Tuesday, January 3, 2012, at 7:30 PM.

- All Council members received presentation of supplement to the license agreement between the North Carolina Railroad Company and Town of Clayton.
- All Council members received presentation of NCDOT agreement for NC 42 Widening Project.
- All Council members received as information the requirements for backflow prevention program for business accounts.
- All Council members received as information fire department staffing arrangements. Council requested an update of the fire department evaluation that was presented a few years ago.
- All Council members discussed loading zone request from Medlin's Office Supply.
- Town Manager Biggs stated tentative Council Retreat dates are February 28 and 29. He added the details of the format and location are a work in progress.
- All Council members received an update on the status of the bid opening for the elevated water storage tank project on NC 42 HWY East.
- All Council members voted in favor of adjourning at 9:20 PM.

Respectfully submitted,
Sherry L. Scoggins, MMC
Town Clerk