

AGENDA
THE WORK SESSION MEETING OF THE CLAYTON TOWN COUNCIL

MONDAY, MARCH 15, 2010
7:30 PM

THE CLAYTON CENTER
COUNCIL CHAMBERS

1. CALL TO ORDER

Pledge of Allegiance
Invocation – Mayor Jody L. McLeod

2. ADJUSTMENT OF THE AGENDA

3. ACTION AGENDA

- a. Draft minutes from the February 22, 2010, Council Retreat, and draft minutes from the March 1, 2010, regular meeting.

4. INTRODUCTIONS AND SPECIAL PRESENTATIONS

- a. Introduction of new Town of Clayton employee(s).
- b. Presentation by the Downtown Development Association.

5. ITEMS SCHEDULED FOR THE REGULAR MEETING AGENDA

- a. Presentation rezoning request RZ 10-01 for three parcels located in the 600 block of West Second Street.
- b. Presentation of final acceptance of public sewer utility for Building Blocks Daycare Force Main.
- c. Presentation of warranty acceptance for public water and sewer utilities for Lions Spring Senior Living Center.

6. ITEMS CONTINGENT FOR THE REGULAR MEETING

- a. TRACKING PURPOSES ONLY – Continuance of planned development district PDD 09-05 to the April 5, 2010 Council meeting.

7. ITEMS FOR DISCUSSION

- a. Discussion of letter proposed for the Johnston County Board of Commissioners regarding the economic development program.
- b. Discussion of sewer allocation request for Automatic Rolls of Raleigh.
- c. Report on scope of the proposed 2008 Street Bond improvements projects.
- d. Proposed policy regarding installation of traffic calming measures in relation to the 2008 Streets Bond program.

8. OLD BUSINESS

9. STAFF REPORTS

- a. Town Manager
 - Speed limit proposal for Vinson Road
- b. Town Attorney
- c. Town Clerk
 - Calendar of Events
- d. Other Staff

10. OTHER BUSINESS

- a. Informal Discussion & Public Comment.
- b. Council Comments.
- c. Planning Board Highlights of the February 2010 meeting.

11. ADJOURNMENT

**TOWN OF CLAYTON
TOWN COUNCIL
AGENDA COVER SHEET**

Agenda Item: 3a

Meeting Date: 3/15/10

TITLE: DRAFT MINUTES FROM THE FEBRUARY 22, 2010, COUNCIL RETREAT, AND DRAFT MINUTES FROM THE MARCH 1, 2010, REGULAR MEETING.

DESCRIPTION: Minutes.

RELATED GOAL: Administrative

ITEM SUMMARY:

Date:

Action:

Info. Provided:

03-15-10

Approval.

DRAFT minutes from
2/22/2010 & 3/1/2010.

**TOWN OF CLAYTON
TOWN COUNCIL
AGENDA COVER SHEET**

Agenda Item: 4a

Meeting Date: 03/15/10

TITLE: INTRODUCTION OF NEW TOWN OF CLAYTON EMPLOYEE (S).

DESCRIPTION: Introduction(s).

RELATED GOAL: Administrative

ITEM SUMMARY:

Date:

Action:

Info. Provided:

03-15-10

Introduction(s).

N/A.

**TOWN OF CLAYTON
TOWN COUNCIL
AGENDA COVER SHEET**

Agenda Item: 4b

Meeting Date: 03/15/10

TITLE: PRESENTATION BY THE DOWNTOWN DEVELOPMENT ASSOCIATION.

DESCRIPTION: The Downtown Development Association respectfully presents a recommendation on the naming of “Town Square” and “Town Lot”.

RELATED GOAL: Create an Alive Downtown

ITEM SUMMARY:

<u>Date:</u>	<u>Action:</u>	<u>Info. Provided:</u>
03-15-10	Presentation.	Memorandum.

**TOWN OF CLAYTON
TOWN COUNCIL
AGENDA COVER SHEET**

Agenda Item: 5a

Meeting Date: 03/15/10

TITLE: PRESENTATION OF REZONING REQUEST RZ 10-01 FOR THREE PARCELS LOCATED IN THE 600 BLOCK OF WEST SECOND STREET.

DESCRIPTION: Rezoning request for three parcels located in the 600 block of West Second Street, inside the town limits. The requested change is from R-10, Residential to R-6, Residential.

RELATED GOAL: Administrative

ITEM SUMMARY:

Date:

Action:

Info. Provided:

03-15-10

Presentation.

**Application, Report,
& Map.**

**TOWN OF CLAYTON
TOWN COUNCIL
AGENDA COVER SHEET**

Agenda Item: 5b

Meeting Date: 03/15/10

**TITLE: PRESENTATION OF FINAL ACCEPTANCE OF PUBLIC SEWER
UTILITY FOR BUILDING BLOCKS DAYCARE FORCE MAIN.**

DESCRIPTION: Attached.

RELATED GOAL: Administrative

ITEM SUMMARY:

Date:

Action:

Info. Provided:

03-15-10

Presentation.

Memorandum.

**TOWN OF CLAYTON
TOWN COUNCIL
AGENDA COVER SHEET**

Agenda Item: 5c

Meeting Date: 03/15/10

TITLE: PRESENTATION OF WARRANTY ACCEPTANCE OF PUBLIC WATER AND SEWER UTILITIES FOR LIONS SPRING SENIOR LIVING CENTER.

DESCRIPTION: Attached.

RELATED GOAL: Administrative

ITEM SUMMARY:

<u>Date:</u>	<u>Action:</u>	<u>Info. Provided:</u>
03-15-10	Presentation.	Memorandum.

TOWN OF CLAYTON
TOWN COUNCIL
AGENDA COVER SHEET

Agenda Item: 6a

Meeting Date: 03/15/10

TITLE: TRACKING PURPOSES ONLY – CONTINUANCE OF PLANNED DEVELOPMENT DISTRICT PDD 09-05 TO THE APRIL 5, 2010, COUNCIL MEETING.

DOES NOT REQUIRE COUNCIL ACTION UNTIL 4/5/2010.

DESCRIPTION: Planned development district request PDD 09-05 was submitted by the Johnston Land Group, Ashcroft for master plan of a 75.60 acre tract for residential development comprised of 104 lots for single family residences and 46 townhomes. The site is located on the east side of North O’Neil Street adjacent to Sam’s Branch within the Town limits. At its September 28, 2009, meeting, the Planning Board voted unanimously to recommend of PDD 09-05 to the Town Council. At the October 19, 2009, meeting, Council requested the minutes and site plan from SUB 06-12 and the ordinance requirements for cul-de-sacs. At the December 7, 2009, Council meeting, the applicant requested this item be continued to the first meeting in March.

At the March 1, 2010, Council meeting, the applicant requested this item to be continued to the first meeting in April (4/5/2010).

RELATED GOAL: Manage Growth Producing Quality Developments

ITEM SUMMARY:

<u>Date:</u>	<u>Action:</u>	<u>Info. Provided:</u>
10-19-09	Public Notice.	
11-02-09	Evidentiary Hearing.	
11-16-09	Tracking.	None.
12-07-09	Evidentiary Hearing	
02-15-10	Tracking.	None.
03-01-10	Evidentiary Hearing.	Email from applicant Requesting continuance, Application, Staff Report, & Map.
03-15-10	TRACKING.	None.

**TOWN OF CLAYTON
TOWN COUNCIL
AGENDA COVER SHEET**

Agenda Item: 7a

Meeting Date: 03/15/10

TITLE: DISCUSSION OF LETTER PROPOSED FOR THE JOHNSTON COUNTY BOARD OF COMMISSIONERS REGARDING THE ECONOMIC DEVELOPMENT PROGRAM.

DESCRIPTION: Attached.

RELATED GOAL: Administrative

ITEM SUMMARY:

<u>Date:</u>	<u>Action:</u>	<u>Info. Provided:</u>
03-15-10	Discussion.	Letter.

**TOWN OF CLAYTON
TOWN COUNCIL
AGENDA COVER SHEET**

Agenda Item: 7b

Meeting Date: 03/15/10

**TITLE: DISCUSSION OF SEWER ALLOCATION REQUEST FOR
AUTOMATIC ROLLS OF RALEIGH.**

DESCRIPTION: Attached.

RELATED GOAL: Administrative

ITEM SUMMARY:

Date:

Action:

Info. Provided:

03-15-10

Discussion.

Letter.

**TOWN OF CLAYTON
TOWN COUNCIL
AGENDA COVER SHEET**

Agenda Item: 7c

Meeting Date: 03/15/10

TITLE: REPORT ON SCOPE OF THE PROPOSED 2008 STREET BOND IMPROVEMENTS PROJECTS.

DESCRIPTION: Please herewith receive this pre-final list of streets intended for inclusion as part of the 2008 Streets Bond improvements project. The list has been presented in four formats. The first list is a master list of all work. The second list, Section One, includes resurfacing projects that are not made complicated by the need for subsurface utility improvements and will therefore be undertaken as soon as possible. The third list, Section Two, will be performed on a slower schedule due to the need for additional engineering design work on the subsurface conditions. Also the Engineer is completing a more detailed cost analysis and investigation of conditions. The final list includes all proposed sidewalk improvement projects.

RELATED GOAL: Financially Responsible Town Government Providing Quality Service

ITEM SUMMARY:

<u>Date:</u>	<u>Action:</u>	<u>Info. Provided:</u>
03-15-10	Discussion.	Master list, Phase 1 list, Phase 2 list, & sidewalks list.

**TOWN OF CLAYTON
TOWN COUNCIL
AGENDA COVER SHEET**

Agenda Item: 7d

Meeting Date: 03/15/10

TITLE: PROPOSED POLICY REGARDING INSTALLATION OF TRAFFIC CALMING MEASURES IN RELATION TO THE 2008 STREETS BOND PROGRAM.

DESCRIPTION: Attached.

RELATED GOAL: Financially Responsible Town Government Providing Quality Service

ITEM SUMMARY:

Date:

Action:

Info. Provided:

03-15-10

Discussion.

Proposed policy.

**TOWN OF CLAYTON
TOWN COUNCIL
AGENDA COVER SHEET**

Agenda Item: 9a

Meeting Date: 03/15/10

TITLE: TOWN MANAGER.

DESCRIPTION: Speed limit proposal for Vinson Road.

RELATED GOAL: Administrative

ITEM SUMMARY:

Date:

Action:

Info. Provided:

03-15-10

Discussion.

**TOWN OF CLAYTON
TOWN COUNCIL
AGENDA COVER SHEET**

Agenda Item: 9c

Meeting Date: 03/15/10

TITLE: TOWN CLERK

DESCRIPTION: Calendar of Events:

- Sunshine Week – March 14 – 20, 2010
- Council Mtg – Monday, March 15, 2010 @ 7:30 PM
- Board of Adjustment Mtg – Wednesday, March 17, 2010 @ 6:00 PM
- Arbor Day Tree Planting – Friday, March 19, 2010 @ 11 AM at the Clayton Community Center
- Friends of the Library Day Book Sale - Saturday, March 20, 2010, 8 AM to 2 PM
- Planning Board Mtg – Monday, March 22, 2010 @ 7:00 PM
- John Pizzarelli – Friday, March 26, 2010 @ 8:00 PM
- Good Friday Holiday – Friday, April 2, 2010
- Council Mtg – Monday, April 5, 2010 @ 7:30 PM
- Mike Farris & The Roseland Rhythm Revue – Saturday, April 10, 2010 @ 8PM
- Clayton Community Center opening – Sunday, April 11, 2010, 2 PM to 4 PM
- Clayton DDA Mtg – Monday, April 12, 2010 @ 7:30 PM, Room GS223
- Board of Adjustment Mtg – Wednesday, April 21, 2010 @ 6:00 PM
- Planning Board Mtg – Monday, April 26, 2010 @ 7:00 PM
- Clayton Fire Advisory Board Mtg – Tuesday, April 27, 2010 & 7 PM, Main Fire Station at 325 West Horne Street
- General Assembly convenes – Wednesday, May 12, 2010
- Triangle J's 50th Anniversary Forum – Thursday, May 20, 2010, @ 8 AM – 2 PM, Sheraton Imperial (RTP)
- Clayton Library Board Mtg – Thursday, May 20, 2010, @ 2:30 PM, Hocutt Ellington Library, 100 South Church Street
- Triangle J's 50th Anniversary Reception – Saturday, May 22, 2010 (evening) – location to be determined
- Council Budget Work Session – Monday, May 24, 2010 @ 6 PM, Main Fire Station, 325 West Horne Street
- Council Budget Work Session – Tuesday, May 25, 2010 @ 6 PM, Main Fire Station, 325 West Horne Street
- Memorial Day Holiday – Monday, May 31, 2010
- Town Hall Day – Wednesday, June 2, 2010
- Clayton Library Board Mtg – Thursday, June 24, 2010, @ 2:30 PM, Hocutt Ellington Library, 100 South Church Street
- Clayton Library Board Mtg – Thursday, October 7, 2010, @ 2:30 PM, Hocutt Ellington Library, 100 South Church Street

RELATED GOAL: Administrative

ITEM SUMMARY:

Date:
03-15-10

Action:
Information.

Info. Provided:
Calendar of Events.

**TOWN OF CLAYTON
TOWN COUNCIL
AGENDA COVER SHEET**

Agenda Item: 10c

Meeting Date: 03/15/10

TITLE: HIGHLIGHTS OF THE FEBRUARY PLANNING BOARD MEETING.

DESCRIPTION: Attached.

RELATED GOAL: Administrative

ITEM SUMMARY:

<u>Date:</u>	<u>Action:</u>	<u>Info. Provided:</u>
03-15-10	None.	N/A.