

Jody L. McLeod
MAYOR

Bruce Thompson
TOWN ATTORNEY

Steve Biggs
TOWN MANAGER



Bob Satterfield
Michael Grannis
Alex Harding
R.S. "Butch" Lawter, Jr.
COUNCIL MEMBERS

Robert Ahlert
MAYOR PRO TEM

TOWN COUNCIL MEETING

OCTOBER 05, 2009

AGENDA

MAYOR AND TOWN COUNCIL

MAYOR JODY L. MCLEOD
MAYOR PRO TEM ROBERT J. AHLERT
COUNCILMAN BOB SATTERFIELD

COUNCILMAN ALEX HARDING
COUNCILMAN MICHAEL GRANNIS
COUNCILMAN R.S. "BUTCH" LAWTER, JR.

TOWN STAFF

STEVE BIGGS, TOWN MANAGER
SHERRY L. SCOGGINS, TOWN CLERK
BRUCE THOMPSON II, TOWN ATTORNEY

AGENDA
THE REGULAR MEETING OF THE CLAYTON TOWN COUNCIL

MONDAY, OCTOBER 05, 2009
7:30 PM

THE CLAYTON CENTER
COUNCIL CHAMBERS

1. **CALL TO ORDER**
Pledge of Allegiance
Invocation – Mayor Jody L. McLeod

2. **ADJUSTMENT OF THE AGENDA**

3. **CONSENT AGENDA**
(Items on the consent agenda are considered routine in nature or have been thoroughly discussed at previous meetings. Any member of the Council may request to have an item removed from the consent agenda for further discussion.)
 - a. Draft minutes from the September 21, 2009, work session meeting.
 - b. Road closure request by Clayton Downtown Development Association, Inc.
 - c. Resolution directing the clerk to investigate annexation petition 2009-09-01, located at 1123 NC HWY 42 East.
 - d. Resolution authorizing the sale of certain personal property at public auction.
 - e. Amendment to the Records Retention and Disposition Schedule – Town of Clayton.
 - f. Temporary street closure request for the Main Street Halloween Parade.
 - g. Resolution urging residents to observe a safe and courteous Halloween.
 - h. Resolution – 2010 Council Schedule.
 - i. Resolution – 2010 Holiday Schedule.
 - j. Proclamation – Fire Prevention Week, October 4 -10, 2009.
 - k. Proclamation – Public Power Week, October 4 – 10, 2009.
 - l. Proclamation – Safety Through Cell Phone Donation Week, October 4 – 10, 2009.
 - m. Warranty acceptance for public water and sewer at Johnston Medical Hospital and MOB Facility.

4. **INTRODUCTIONS AND SPECIAL PRESENTATIONS**
 - a. Presentation about the ArtCar.
 - b. Presentation on youth programs slated for the Clayton Community Center.

5. **PUBLIC HEARINGS**
 - a. Public hearing for annexation petition 2009-08-01 located at 2898 Vinson Road (The Woods at Glen Laurel).
 - b. Public hearing for rezoning request RZ 09-03 for property located at the end of Pecan Lane and Old NC HWY 42 East; presently split zoned I-2, Industrial and R-8, Residential and the requested rezoning is B-3, Highway Business.
 - c. Public hearing for rezoning request RZ 09-04 located at 3986 Powhatan Road; presently split zoned R-E, Residential and B-3, Business Highway and requested rezoning is B-3, Highway Business.

6. **OLD BUSINESS**
 - a. Discussion of proposal to purchase through assumption of debt .5 mgd of wastewater treatment capacity from the County of Johnston.

7. **NEW BUSINESS**
 - a. Temporary street closure request for St. Baldrick's Day Event.
 - b. Agreement with NCDOT for the installation of traffic signal at the intersection of Amelia Church Road and Shotwell Road.
 - c. Discuss surplus of real property located at 317 East Second Street; the Blinson House.
 - d. Executed service contracts with Withers & Ravenel:
 - o Streets Bond Design Package
 - o East Clayton Community Bond Package

8. **STAFF REPORTS**
 - a. Town Manager
 - b. Town Attorney
 - c. Town Clerk
 - Calendar of Events
 - d. Other Staff

9. **OTHER BUSINESS**
 - a. Informal Discussion & Public Comment.
 - b. Council Comments.

10. **ADJOURNMENT**

**TOWN OF CLAYTON
TOWN COUNCIL
AGENDA COVER SHEET**

Agenda Item: 3a

Meeting Date: 10/05/09

TITLE: DRAFT MINUTES FROM THE SEPTEMBER 21, 2009, WORK SESSION MEETING.

DESCRIPTION: Attached.

RELATED GOAL: Administrative

ITEM SUMMARY:

Date:

Action:

Info. Provided:

10-05-09

Approval.

Draft minutes from the
9/21/2009 regular meeting.

**TOWN OF CLAYTON
TOWN COUNCIL
AGENDA COVER SHEET**

Agenda Item: 3b

Meeting Date: 10/05/09

**TITLE: ROAD CLOSURE REQUEST BY CLAYTON DOWNTOWN
DEVELOPMENT ASSOCIATION, INC.**

DESCRIPTION: The Clayton Downtown Development Association respectfully requests permission to temporarily close a portion of Main Street between Smith Street and O'Neil Street on Thursday, December 3, 2009, from 5:30 PM to 9:00 PM. The purpose of the closure is for the Clayton Downtown Christmas Village and Tree Lighting Ceremony.

At the September 21, 2009, Clayton Town Council meeting, it was the consensus of the Council to place this item on the consent agenda.

RELATED GOAL: Create an Alive Downtown

ITEM SUMMARY:

<u>Date:</u>	<u>Action:</u>	<u>Info. Provided:</u>
09-21-09	Presentation.	N/A.
10-05-09	Approval.	Memorandum.

**TOWN OF CLAYTON
TOWN COUNCIL
AGENDA COVER SHEET**

Agenda Item: 3c

Meeting Date: 10/05/09

TITLE: RESOLUTION DIRECTING THE CLERK TO INVESTIGATE ANNEXATION PETITION 2009-09-01, LOCATED AT 1123 NC HWY 42 EAST.

DESCRIPTION: Annexation petition 2009-09-01 is a citizen initiated non-contiguous annexation request for 255.92 acres located at NC HWY 42 East and Glen Laurel Road (Caterpillar Product Development Center).

At the September 21, 2009, Clayton Town Council meeting, it was the consensus of the Council to place this item on the consent agenda.

RELATED GOAL: Administrative

<u>Date:</u>	<u>Action:</u>	<u>Info. Provided:</u>
09-21-09	Presentation.	Resolution & map.
10-05-09	Approval.	Resolution & map.

**TOWN OF CLAYTON
TOWN COUNCIL
AGENDA COVER SHEET**

Agenda Item: 3d

Meeting Date: 10/05/09

TITLE: RESOLUTION AUTHORIZING THE SALE OF CERTAIN PERSONAL PROPERTY AT PUBLIC AUCTION.

DESCRIPTION: The last Council action authorizing disposal of personal property was December 2005 and the Town has had success using GovDeals.

The last GovDeals auction was in FY 2006-2007 and the Town netted approximately \$10,975.04.

At the September 21, 2009, Clayton Town Council meeting, it was the consensus of the Council to place this item on the consent agenda.

RELATED GOAL: Financially Responsible Town Government Providing Quality Service

<u>Date:</u>	<u>Action:</u>	<u>Info. Provided:</u>
09-21-09	Presentation.	Resolution.
10-05-09	Approval.	Resolution.

**TOWN OF CLAYTON
TOWN COUNCIL
AGENDA COVER SHEET**

Agenda Item: 3e

Meeting Date: 10/05/09

**TITLE: AMENDMENT TO THE RECORDS RETENTION AND DISPOSITION
SCHEDULE – TOWN OF CLAYTON.**

DESCRIPTION: At its June 15, 2009, Council meeting, the Clayton Town Council adopted the new Municipal Records Retention and Disposition.

The attached amends the records retention schedule for the Town of Clayton by adding item 66, Abstract of Municipal Elections.

At the September 21, 2009, Clayton Town Council meeting, it was the consensus of the Council to place this item on the consent agenda.

RELATED GOAL: Administrative

<u>Date:</u>	<u>Action:</u>	<u>Info. Provided:</u>
09-21-09	Presentation.	Resolution.
10-05-09	Approval.	Resolution.

**TOWN OF CLAYTON
TOWN COUNCIL
AGENDA COVER SHEET**

Agenda Item: 3f

Meeting Date: 10/05/09

TITLE: TEMPORARY STREET CLOSURE REQUEST FOR THE MAIN STREET HALLOWEEN PARADE.

DESCRIPTION: The Parks & Recreation Department respectfully request the following temporary street closings for Friday, October 30, 2009:

- Main Street between Lombard and Fayetteville Streets from 2 PM until 3:15 PM
- Fayetteville Street between Main and Second Streets from 2 PM until 4:00 PM

At the September 21, 2009, Clayton Town Council meeting, it was the consensus of the Council to place this item on the consent agenda.

RELATED GOAL: Create an Alive Downtown & Expand Leisure Opportunities and Arts Community

ITEM SUMMARY:

<u>Date:</u>	<u>Action:</u>	<u>Info. Provided:</u>
09-21-09	Presentation.	Memorandum.
10-05-09	Approval.	Memorandum.

**TOWN OF CLAYTON
TOWN COUNCIL
AGENDA COVER SHEET**

Agenda Item: 3g

Meeting Date: 10/05/09

TITLE: RESOLUTION URGING RESIDENTS TO OBSERVE A SAFE AND COURTEOUS HALLOWEEN.

DESCRIPTION: Attached.

At the September 21, 2009, Clayton Town Council meeting, it was the consensus of the Council to place this item on the consent agenda.

RELATED GOAL: Safest, Healthiest Town in Triangle Area

<u>Date:</u>	<u>Action:</u>	<u>Info. Provided:</u>
09-21-09	Presentation.	Resolution.
10-05-09	Approval.	Resolution.

**TOWN OF CLAYTON
TOWN COUNCIL
AGENDA COVER SHEET**

Agenda Item: 3h

Meeting Date: 10/05/09

TITLE: RESOLUTION – 2010 COUNCIL SCHEDULE.

DESCRIPTION: Attached.

At the September 21, 2009, Clayton Town Council meeting, it was the consensus of the Council to amend the calendar to reflect one meeting in July 2010 and to place this item on the consent agenda.

RELATED GOAL: Administrative

Date:

Action:

Info. Provided:

09-21-09

Presentation.

Resolution.

10-05-09

Approval.

Resolution.

**TOWN OF CLAYTON
TOWN COUNCIL
AGENDA COVER SHEET**

Agenda Item: 3i

Meeting Date: 10/05/09

TITLE: RESOLUTION – 2010 HOLIDAY SCHEDULE.

DESCRIPTION: Attached.

At the September 21, 2009, Clayton Town Council meeting, it was the consensus of the Council to place this item on the consent agenda.

RELATED GOAL: Administrative

<u>Date:</u>	<u>Action:</u>	<u>Info. Provided:</u>
09-21-09	Presentation.	Resolution.
10-05-09	Approval.	Resolution.

**TOWN OF CLAYTON
TOWN COUNCIL
AGENDA COVER SHEET**

Agenda Item: 3j

Meeting Date: 10/05/09

TITLE: PROCLAMATION – FIRE PREVENTION WEEK, OCTOBER 4 – 10, 2009.

DESCRIPTION: This year’s fire prevention theme is:



The Clayton Fire Department conducts a twelve month fire prevention program. During the nine months of the school year, it is spread throughout the area schools. For the remaining months, fire prevention education is offered to senior centers, day cares, church and civic organizations and the Town of Clayton Library and Parks and Recreation departments.

The Clayton Fire Department will host a Fire Department Open House on Sunday, October 11, 2009, from 1 PM to 4 PM at Fire Station 1, 325 West Horne Street.

At the September 21, 2009, Clayton Town Council meeting, it was the consensus of the Council to place this item on the consent agenda.

RELATED GOAL: Administrative

<u>Date:</u>	<u>Action:</u>	<u>Info. Provided:</u>
09-21-09	Presentation.	Proclamation.
10-05-09	Approval.	Proclamation.

**TOWN OF CLAYTON
TOWN COUNCIL
AGENDA COVER SHEET**

Agenda Item: 3k

Meeting Date: 10/05/09

TITLE: PROCLAMATION – PUBLIC POWER WEEK, OCTOBER 4 – 10, 2009.

DESCRIPTION: Attached.

At the September 21, 2009, Clayton Town Council meeting, it was the consensus of the Council to place this item on the consent agenda.

RELATED GOAL: Administrative

<u>Date:</u>	<u>Action:</u>	<u>Info. Provided:</u>
09-21-09	Presentation.	Proclamation.
10-05-09	Approval.	Proclamation.

**TOWN OF CLAYTON
TOWN COUNCIL
AGENDA COVER SHEET**

Agenda Item: 3I

Meeting Date: 10/05/09

TITLE: PROCLAMATION – SAFETY THROUGH CELL PHONE DONATION WEEK.

DESCRIPTION: Attached.

At the September 21, 2009, Clayton Town Council meeting, it was the consensus of the Council to place this item on the consent agenda.

RELATED GOAL: Administrative

<u>Date:</u>	<u>Action:</u>	<u>Info. Provided:</u>
09-21-09	Presentation.	Proclamation.
10-05-09	Approval.	Proclamation.

**TOWN OF CLAYTON
TOWN COUNCIL
AGENDA COVER SHEET**

Agenda Item: 3m

Meeting Date: 10/05/09

TITLE: WARRANTY ACCEPTANCE FOR PUBLIC WATER AND SEWER AT JOHNSTON MEDICAL HOSPITAL AND MOB FACILITY.

DESCRIPTION: Attached.

At the September 21, 2009, Clayton Town Council meeting, it was the consensus of the Council to place this item on the consent agenda.

RELATED GOAL: Administrative

<u>Date:</u>	<u>Action:</u>	<u>Info. Provided:</u>
09-21-09	Presentation.	Memorandum.
10-05-09	Approval.	Memorandum.

**TOWN OF CLAYTON
TOWN COUNCIL
AGENDA COVER SHEET**

Agenda Item: 4a

Meeting Date: 10/05/09

TITLE: PRESENTATION ABOUT THE ARTCAR.

DESCRIPTION: Ms. Dorothy Demboski will provide a presentation about the ArtCar.

RELATED GOAL: Expand Leisure Opportunities and Arts Community

Date:

Action:

Info. Provided:

10-05-09

Presentation.

**TOWN OF CLAYTON
TOWN COUNCIL
AGENDA COVER SHEET**

Agenda Item: 4b

Meeting Date: 10/05/09

TITLE: PRESENTATION ON YOUTH PROGRAMS SLATED FOR THE CLAYTON COMMUNITY CENTER.

DESCRIPTION: Town of Clayton Parks & Recreation staff will provide an overview of the programs for the Clayton Community Center.

RELATED GOAL: Administrative

Date:

Action:

Info. Provided:

10-05-09

Presentation.

**TOWN OF CLAYTON
TOWN COUNCIL
AGENDA COVER SHEET**

Agenda Item: 5a

Meeting Date: 10/05/09

**TITLE: PUBLIC HEARING FOR ANNEXATION PETITION 2009-08-01
LOCATED AT 2898 VINSON ROAD (THE WOODS AT GLEN
LAUREL).**

**DESCRIPTION: Annexation petition 2009-08-01 is a citizen initiated non-
contiguous annexation request for 30.34 acres located
adjacent to Glen Laurel Subdivision and across from
Powhatan Elementary School.**

RELATED GOAL: Administrative

<u>Date:</u>	<u>Action:</u>	<u>Info. Provided:</u>
08-17-09	Presentation.	Resolution & map.
09-08-09	Approval.	Resolution & map.
09-21-09	Public notice.	Certificate of sufficiency, Resolution, & map.
10-05-09	Public hearing.	Ordinance & Map.

**TOWN OF CLAYTON
TOWN COUNCIL
AGENDA COVER SHEET**

Agenda Item: 5b

Meeting Date: 10/05/09

TITLE: PUBLIC HEARING FOR REZONING REQUEST RZ 09-03 FOR PROPERTY LOCATED AT THE END OF PECAN LAND AND OLD NC HWY 42 EAST; PRESENTLY SPLIT ZONED I-2, INDUSTRIAL AND R-8, RESIDENTIAL AND THE REQUESTED REZONING IS B-3, HIGHWAY BUSINESS.

DESCRIPTION: Rezoning request is for approximately six acres located at the western end of Pecan Lane and Old NC HWY 42 East. The Strategic Growth Plan indicates this general area is to be used for industrial, commercial, and residential and the request is consistent with the Strategic Growth Plan. The proposed zoning has less intense uses as the current zoning.

At the August 24, 2009, Planning Board meeting, the Planning Board unanimously recommended approval of this rezoning request.

RELATED GOAL: Manage Growth Producing Quality Developments

ITEM SUMMARY:

<u>Date:</u>	<u>Action:</u>	<u>Info. Provided:</u>
09-21-09	Presentation & Public Notice.	Application, Staff Report, & Map.
10-05-09	Public hearing.	Application, Staff Report, & Map.

**TOWN OF CLAYTON
TOWN COUNCIL
AGENDA COVER SHEET**

Agenda Item: 5c

Meeting Date: 10/05/09

TITLE: PUBLIC HEARING FOR REZONING REQUEST RZ 09-04 FOR PROPERTY LOCATED 3986 POWHATAN ROAD; PRESENTLY SPLIT ZONED R-E, RESIDENTIAL, AND B-3, HIGHWAY BUSINESS AND THE REQUESTED REZONING IS B-3, HIGHWAY BUSINESS.

DESCRIPTION: Rezoning request is for approximately .5 acres out of a portion of 2.03 acres parcel. The Strategic Growth Plan indicates this general area is to be used for industrial purposes. The rezoning request is consistent with the Strategic Growth Plan and will remove the split zoning on the site and facilitate development (SP 09-09)

At the August 24, 2009, Planning Board meeting, the Planning Board unanimously recommended approval of this rezoning request.

RELATED GOAL: Manage Growth Producing Quality Developments

ITEM SUMMARY:

<u>Date:</u>	<u>Action:</u>	<u>Info. Provided:</u>
09-21-09	Presentation & Public Notice.	Application, Staff Report, & Map.
10-05-09	Public hearing.	Application, Staff Report, & Map.

**TOWN OF CLAYTON
TOWN COUNCIL
AGENDA COVER SHEET**

Agenda Item: 6a

Meeting Date: 10/05/09

TITLE: DISCUSSION OF PROPOSAL TO PURCHASE THROUGH ASSUMPTION OF DEBT .5 MGD OF WASTEWATER TREATMENT CAPACITY FROM THE COUNTY OF JOHNSTON.

DESCRIPTION: The County of Johnston has recently completed expansion of their wastewater treatment facility. Subsequent to completion the Town was approached about purchasing an amount of capacity in the newly expanded facility. Based on a reduced pace of growth and reduced capital reserves the Town administration requested consideration that rather than an upfront purchase Clayton would be more interested in acquiring capacity through assumption of debt. Please see the attached documents which describe a very cost favorable mechanism for the Town of Clayton to increase its available wastewater treatment capacity.

At the September 8, 2009, Council meeting, all Council members voted in favor of staff proceeding with negotiations with Johnston County.

RELATED GOAL: Financially Responsible Town Government Providing Quality Service

<u>Date:</u>	<u>Action:</u>	<u>Info. Provided:</u>
08-17-09	Discussion.	Letter & WW Cost Analysis.
09-08-09	Discussion.	Letter & WW Cost Analysis.
10-05-09		Agreement.

**TOWN OF CLAYTON
TOWN COUNCIL
AGENDA COVER SHEET**

Agenda Item: 7a

Meeting Date: 10/05/09

TITLE: TEMPORARY STREET CLOSURE REQUEST FOR ST. BALDRICK'S DAY EVENT.

DESCRIPTION: A St. Baldrick's Event is planned for Saturday, October 24, 2009, beginning at 3 PM at Flipside Restaurant.

St. Baldrick's Foundation is the world's largest volunteer-driven fundraising event for childhood cancer research. Thousands of volunteers shave their heads in solidarity of children with cancer, while requesting donations of support from friends and family. Rob Baker, owner of Awards & Engravables, has organized this event. Mr. Baker's interest in this organization is personal as his six year old son, Bo, is presently undergoing treatment for kidney cancer.

At this time, there are more than 60 local people scheduled to shave their heads and raise funds for this organization and as many as 500 people may attend during the course of the event

Due to the number of people expected to attend and the activities for this event, it is requested to temporarily close South Lombard Street between Main Street and Second Street from 2:00 PM until 10:00 PM.

Persons wishing to learn more about the St. Baldrick's Foundation or how to participate may visit

<http://www.stbaldricks.org/>



(888) 899-BALD (2253)

RELATED GOAL: Administrative

Date:

Action:

Info. Provided:

10-05-09

Discussion.

Memorandum.

**TOWN OF CLAYTON
TOWN COUNCIL
AGENDA COVER SHEET**

Agenda Item: 7b

Meeting Date: 10/05/09

TITLE: AGREEMENT WITH NCDOT FOR THE INSTALLATION OF TRAFFIC SIGNAL AT THE INTERSECTION OF AMELIA CHURCH ROAD AND SHOTWELL ROAD.

DESCRIPTION: The scope of the project consists of the installation of a traffic signal at the intersection of Amelia Church Road and Shotwell Road. NCDOT will install or have installed the traffic signal. The Town will reimburse the NCDOT for the actual cost of the work performed including administrative costs. Upon completion of the project, the traffic control equipment shall be owned, controlled, and maintained by the NCDOT.

RELATED GOAL: Administrative

Date:

Action:

Info. Provided:

10-05-09

Approval.

Agreement.

**TOWN OF CLAYTON
TOWN COUNCIL
AGENDA COVER SHEET**

Agenda Item: 7c

Meeting Date: 10/05/09

TITLE: DISCUSS SURPLUS OF REAL PROPERTY LOCATED AT 317 EAST SECOND STREET; BLINSON HOUSE.

DESCRIPTION: Attached.

RELATED GOAL: Administrative

<u>Date:</u>	<u>Action:</u>	<u>Info. Provided:</u>
10-05-09	Authorization.	Memo.

**TOWN OF CLAYTON
TOWN COUNCIL
AGENDA COVER SHEET**

Agenda Item: 7d

Meeting Date: 10/05/09

TITLE: EXECUTED SERVICE CONTRACTS WITH WITHERS & RAVENEL:
○ **STREETS BOND DESIGN PACKAGE**
○ **EAST CLAYTON COMMUNITY BOND PACKAGE**

DESCRIPTION: The Town has issued Requests for Proposals to qualified design firms in relation to the 2008 Streets and Recreation Bonds. After an intensive review the firm of Withers and Revenel was the successful proposer for both contracts.

RELATED GOAL: Administrative

Date:

Action:

Info. Provided:

10-05-09

Approval.

Agreements: Streets & Parks.


**TOWN OF CLAYTON
TOWN COUNCIL
AGENDA COVER SHEET**

Agenda Item: 8c

Meeting Date: 10/05/09

TITLE: TOWN CLERK

DESCRIPTION: Calendar of Events:

- Council Mtg – Monday, October 5, 2009 @ 7:30 PM
- Last day to register to vote (municipal elections) – Friday, October 9, 2009
- Clayton Fire Department Open House – Sunday, October 11, 2009, from 1 PM to 4 PM at
- One-Stop Absentee Voting begins in the Johnston County Board of Election Office at 205 South Second Street, Smith – Thursday, October 15, 2009 from 8 AM to 5 PM
- Clayton Library Board Mtg – Thursday, October 15, 2009 @ 7:00 PM, Hocutt-Ellington Memorial Library (Joint Mtg with the Clayton Friends of the Library)
- OktoberFest – Friday, October 16, 2009 from 5 PM to 11 PM & Saturday, October 17, 2009 from 10 AM to 11 PM
- Ricky Skaggs & Kentucky Thunder – Saturday, October 17, 2009 @ 4 PM & 8 PM
- Council Mtg – Monday, October 19, 2009 @ 7:30 PM
- Fire Department Advisory Board Mtg – Tuesday, October 20, 2009 @ 7:0 PM, Fire Station #1 (325 West Horne Street)
- Board of Adjustment Mtg – Wednesday, October 21, 2009 @ 6:00 PM
- NCLM Annual Conference – October 25 – 27, 2009, Greenville, NC
- Planning Board Mtg – Monday, October 26, 2009 @ 7:00 PM
- Last day to request an absentee ballot by mail – Tuesday, October 27, 2009
- Saturday One-Stop hours 9 AM to 1 PM – October 31, 2009 is the last day to One-Stop Absentee Vote
- Council Mtg – Monday, November 2, 2009 @ 7:30 PM
-  **ELECTION DAY** – Tuesday, November 3, 2009
- Canvass at the Johnston County Board of Election Office – Tuesday, November 10, 2009 @ 11 AM
- Veteran's Day Holiday – Wednesday, November 11, 2009
- Spencers: Theatre of Illusion – Sunday, November 15, 2009 @ 4 PM
- Council Mtg – Monday, November 16, 2009 @ 7:30 PM
- Thanksgiving Holiday – Thursday, November 26, 2009 & Friday, November 27, 2009
- Clayton Downtown Christmas Village & Tree Lighting Ceremony – Thursday, December 3, 2009
- Christmas Holiday – Thursday, December 24, 2009 & Friday, December 25, 2009

RELATED GOAL: Administrative

ITEM SUMMARY:

Date:
10-05-09

Action:
Information.

Info. Provided:
Calendar of Events.